## **RECOMMENDATION**

## To the Applicant:

Please accomplish the first part of this form and give it to your supervisor and former professor or any person (other than your relatives) who knows you well enough to be able to fill it out in a manner that will help the Screening Committee.

Provide each person making this recommendation with an envelope addressed to the:

MAY DAR-ARIZABAL
Personnel Administration Department
Land Bank of the Philippines

23/F LANDBANK Plaza, 1598 M.H. Del Pilar cor. Dr. J. Quintos Sts., Malate, Manila

Write the rater's name and address on the upper left side of the front of the envelope.

Please submit the <i>sealed</i> and <i>signed envelope</i> together with the other application requirements.							
Type of print:							
APPLICANT Mr. LAST NAME FIRST NAME MIDDLE NAME							
Signature of Applicant							
To the Recommender:  (Applicant to fill in the appropriate name)							
The applicant named above is applying for admission to the <i>Management Training Program</i> of LANDBANK. Kindly give your honest appraisal of the applicant's abilities and qualification for the said program. Your evaluation of the applicant's major strengths and weaknesses (e.g. intellectual readiness, communication skills, leadership qualities and interpersonal relations) and his/her moral fitness would be very helpful to us in considering the applicant.							
The information supplied in this form will be treated confidentially and will be used only for the purpose of assessing the applicant's qualifications for inclusion to the MTP.							
Enclose the filled-up form in the envelope provided, seal the envelope, affix your signature across the flap and return it to the applicant. If you prefer not to send your recommendation through the applicant, you may send it directly to the address mentioned above or thru email at LBP-MLDP@mail.landbank.com. Please note that his/her application will be evaluated only after receipt of all required documents, including this recommendation.							
1. How long have you known the applicant? (number of years)							
In what capacity?							
2. What do you consider as the applicant's major strengths?							

What are the applicant's	noted weakn	esses he/she should	improve?		
Please describe a constr dback and what efforts		, –	• •	• •	
APPRAISAL (Kindly ass	sess the applic 5 Excellent	4	3	2	1 Poor
_eadership	EXCEILEUR	Above Average	Average	Fair	Poor
ntellectual Functioning		+			
Oral Communication					
Written Communication		+			
Integrity and Ethics					
/alues and Character					
Interpersonal Relations					
Initiative & Commitment					
Passion & Dedication					
Potential for Significant Future Contribution					
Is there anything else cessary)		plicant that you we		know? (Use a	additional she
Name/Signature of	Recommende	r			
Company					
Designation					
Mailing Address				· · · · · · · · · · · · · · · · · · ·	
Date					